



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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| <b>PUBLIC MEETING NOTICE:</b> | <b>The Manufactured Home Installation Board</b>  |
| <b>DATE AND TIME:</b>         | <b>Monday, January 10, 2011 at 9:00 a.m.</b>   |
| <b>PLACE:</b>                 | <b>861 Silver Lake Boulevard, Dover, Delaware<br/>Conference Room B, Cannon Building</b> |

AMENDED AGENDA  
(Amended items are noted by an asterisk)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 Meeting Minutes – November 22, 2010
- 3.0 Old Business
  - 3.1 Discussion: Proposed Revisions to the Rules and Regulations
- 4.0 New Business
  - 4.1 Ratification of Application for Manufactured Home Installer License
    - 4.1.1 Bruce Fisher
  - 4.2 Review of Audit Information from Licensees
  - \*4.3 Review of Application for Manufactured Home Installer License by Reciprocity
    - 4.3.1 Gary Zimmerman
  - \*4.4 Review of Application for Manufactured Home Installation Inspector Certification
    - 4.4.1 Kelly Passwaters
- 5.0 Other Business before the Board (for discussion only)

Manufactured Home Installation Board

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6.0 Public Comment

7.0 Schedule Next Meeting

8.0 Adjournment

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

**MEMBERS: PLEASE CALL THE OFFICE OF THE DELAWARE BOARD of Manufactured Home Installation AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**